

**LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
JANUARY 9, 2020
MINUTES**

The Logan-Cache Airport Authority Board convened in a regular session on Thursday, January 9, 2020 at 8:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman, At-large – Appointed by Airport Authority Board
Craig W Buttars – Cache County Executive
Karl Ward – Cache County Council
Holly Daines – Logan City Mayor
Jeannie F. Simmonds – Logan City Council
Gar Walton – Appointed by Logan City
Bill Francis – Appointed by Cache County

Members of the Airport Authority Board Absent:

All Board members were in attendance

Also in Attendance:

Lee Ivie – Logan-Cache Airport Manager
Bryce Mumford – Cache County Deputy Executive
Christine Herrick – Kimley Horn and Associates
Andrew Scanlon – Kimley Horn and Associates
Cole Miller – Kimley Horn and Associates
Judd Hill – Armstrong Consultants
Justin Pietz – Armstrong Consultants
Chris Nocks – Armstrong Consultants
Doug Fullmer – Logan City Fire Department
Aaron Dyches – Utah State University
Baron Wesemann – Utah State University
Kim Hall – Leading Edge Aviation
Janeen Allen – Minutes

CALL TO ORDER

Chairman John Kerr called the meeting to order at 8:30 a.m.

ITEMS OF BUSINESS

Approval of Minutes – October 10, 2019

ACTION: Motion was made by Gar Walton and seconded by Mayor Holly Daines to approve the minutes of October 10, 2019 as written. The vote in favor was unanimous, 7-0

ACTION: Motion was made by Gar Walton and seconded by Karl Ward to appoint John A. Kerr to a four-year term on the Logan-Cache Airport Authority Board in the at-large position. The vote in favor was unanimous, 7-0

ACTION: Motion was made by Karl Ward and seconded by Jeannie Simmonds to elect John A. Kerr as Chair of the Logan-Cache Airport Authority Board. The vote in favor was unanimous, 7-0

ACTION: Motion was made by Gar Walton and seconded by Karl Ward to elect Bill Francis as Vice Chair of the Logan-Cache Airport Authority Board. The vote in favor was unanimous, 7-0

ITEMS FOR DISCUSSION

Manager's Report – Lee Ivie

Lee Ivie gave the Manager's Report (Attachment A).

Land Acquisition Progress Report

Justin Pietz from Armstrong Consultants reported all documents had been completed and submitted. He said the FAA is optimistic about the project and wants to acquire the land as soon as possible. The area needs to be a protected area mainly for aircraft experiencing problems after takeoff.

Judd Hill was introduced as part of the team and Chris Nocks was introduced to address the runway project.

Rescheduling of 2023 Runway 17/35 Rehabilitation Project

Nocks said the application was submitted to receive supplemental funding for the runway project. They found that the funding was received last year but the project wasn't shown on the Airport Improvement Project list until 2023. In order to receive the funds, it has to be moved up on the list to now.

A pre-design meeting has been held and they need to do a topographical survey of the runway along with other tests that need to be done as soon as the weather breaks this spring.

The grant funding should come quickly and construction will be set to begin in the spring. Mayor Daines asked about the match required from the Authority Board.

Nocks explained it's a \$6 million dollar project and the required match is \$300,000.

Craig Buttars asked when the match would need to be available. Nocks responded saying it will come at the tail end of the project.

Nocks further explained that the runway is old technology and is very porous. The FAA wants all runways to be grooved. Pietz added that porous runways can go from good condition to horrible very quickly and the Logan-Cache Airport is one of the last in the area with this old type porous design and material. Hill said the new runway is designed to have moisture come off it and it will drain uniformly. Runway safety area grading will be corrected with this project and grades along the original section will be trued up.

Kerr noted that the Airport Authority will be applying for Restaurant Tax funds to help pay the match. Hill added the TRCCAF Tax is now available for airport funding and can be used as a source for match funding.

Wesemann asked if the Authority would consider using some of the TRCC funding for a parking lot and bus turnaround. Kerr suggested he formalize a request and the board can address that project.

Open Items

No additional items were discussed

Committee Reports:

Audit & Finance – Craig Buttars

No report

Operations Committee – Kim Hall

No report

Capital Improvements – Bill Francis

Francis reported that he gave a CIP wish list to Wesemann and asked for feedback

Kerr noted that he believes this is the first time in the fifteen years he has been involved with the Airport Authority Board that there isn't an active project going on at the airport.

Economic Development / Public Relations – Gar Walton

Walton said they continue to gather economic impact information of the Logan-Cache Airport on the surrounding communities and area.

Hill said they are looking at the economic impact on surrounding communities in the state as a whole.

Wesemann would like to form a committee and is submitting paperwork for FAA approval of an Airshow in the summer of 2021 after the runway project is complete.

Next Scheduled Meeting

Thursday, February 6, 2020 at 8:30 a.m.

Adjournment

The meeting adjourned at 9:28 a.m.

LOGAN – CACHE AIRPORT AUTHORITY BOARD
JANUARY 9, 2020

ATTACHMENT A



December 2019 Manager's Report

1. Future AIP Projects.

All FAA and State funded grants have been closed out. The next two grants will be for the 10 acre land purchase south of 2500 north (airport road), and a \$6,000,000.00 grant for the overlay of runway 17/35. We could receive both grants in 2020. Discussion of these projects will be covered in a separate agenda item.

2. Buildings, Grounds, and Vehicle Maintenance.

- a. Repair items for snow removal equipment that was mentioned at the last Airport Authority Board meeting in October were completed just prior to the major storm at Thanksgiving Day, and the cost of those repairs was close to \$4,000.00.
- b. Spraying for weed control along the edges of the runways, taxiways, and between the hangars at the airport was completed by the county weed department in November, but will be billed in 2020 due to budget restraints. In past years this application of herbicide was applied in the spring rather than the fall.
- c. The automated gate between Leading Edge Aviation and the USU main office has been struck by automobiles a number of times and one the posts that supports the gate has been broken at the base of the fence line. The gate is currently operable but when the ground completely thaws out this problem will have to be addressed.

3. Winter Snow Removal Operations.

So far snow removal crews at the airport have been able to stay ahead of the storms this winter, and there hasn't been any mechanical breakdown of equipment. At the present time all pavement at the airport is bare, and all snow banks in the airport movement areas have been removed to ensure that the lights, and lighted signs are visible, and that aircraft wing clearance is not a problem.

4. Wildlife Management Control.

At the end of each year an annual report of wildlife control at the airport must be submitted to the U.S Department of the Interior. This enables me to apply for an ongoing depredation permit. Last year there

were three bird strikes of aircraft on or near the runway at the airport. Two of those strikes were student training aircraft and mallard ducks, and the other was an American Kestrel that was struck by an unknown aircraft. Everyday patrols are made to manage potential problems associated with birds and other wildlife on the airport where we use hazing and other scare tactics to control the wildlife. Sometimes these methods are not effective so we have to resort to lethal measures. Last year 49 birds, 1 deer, and 1 fox had to be taken to eliminate potential hazards with aircraft. Additionally 1 hawk nest was removed from the beacon tower. All of this information is contained in the annual report with greater detail as it pertains to the different species of birds involved.